

## 徐州工业职业技术学院访客预约指引

### 1. 扫码进入



### 2. 输入来访人手机号码

A login interface with a blue header. The text reads: "您好, 欢迎使用徐州工业职业技术学院访客管理系统". Below this is a "手机号" (Mobile Number) field with the placeholder "请输入手机号" (Please enter mobile number). A red arrow points to the input field. At the bottom is a blue "登录" (Login) button.

首次登陆需先填写个人信息，“\*”项必填，点击“人脸”录入照片，然后点击“确认”。

A form titled "完善个人信息" (Complete Personal Information). It contains several fields: "姓名" (Name) with a red asterisk and "必填, 点击输入" (Required, click to input); "性别" (Gender) with radio buttons for "男" (Male) and "女" (Female); "手机号" (Mobile Number) with the value "15365806251"; "证件类型" (Document Type) with radio buttons for "身份证" (ID Card) and "护照" (Passport); "证件号" (Document Number) with "点击输入" (Click to input); "证件照片" (Document Photo) with a "+" icon; "人脸" (Face) with a sub-label "用于闸机人脸通行" (Used for face recognition at the turnstile) and a photo icon; "车牌号" (License Plate Number) with "点击输入" (Click to input); and "单位" (Unit) with "点击输入" (Click to input). At the bottom is a blue "确认" (Confirm) button. A small notice "用户隐私信息通知" (User Privacy Information Notice) is visible above the button.

### 3. 进入“访客预约”

点击“访客预约”，填写访问信息，“\*”项必填，被访人姓名（填写“刘铭”即可）需完整填写，如果有同行人员，点击“添加人员”即可，然后点击“提交预约”，审批通过后即可通过人脸信息/车辆信息进入校园。

